Board of Directors

PDF DISCLAIMER LEGAL NOTICE: This PDF of the consent agenda and related materials was requested on 1/14/2025. The PDF consent agenda and related materials are not official documents and are subject to change without notice. Lucidoc makes no representation or warranty whatsoever regarding the completeness, accuracy, "up-to-dateness", or adequacy of the information or materials contained herein.

CONFIDENTIALITY LEGAL NOTICE: The PDF consent agenda and related materials may contain confidential information and are intended solely for the addressee. The information may also be legally privileged. This transmission is sent in trust, for the sole purpose of delivery to the intended recipient. If you have received this transmission in error, any use, reproduction or dissemination of this transmission is strictly prohibited. If you are not the intended recipient, please immediately notify the sender by reply email and delete and its attachments, if any.

Board of Directors - January 16, 2025

Meeting Information

January 16, 2025
04:30 PM - 06:00 PM
Menominee
Bylaws: Governing Documents

Meeting Attendance

Chairperson: Johnson, Brent J
Secretary: Bal, Vanessa
Members:
Bruette, Ean
Elsner, Robin
Hofer, Millie
Martin, Ann
Mattia, Wendy
Mueller, Patricia
Negro, Mari
Pirlot, Kevin
Sartorelli, Glenn
Thompson, Kathy
Wickman, Michael

Collaborators: [None]
Guests:
Davis, Kellie Kusz, Erin Smith, Katie

1. **Call Meeting to Order**

---

2. **Roll Call**

---

3. **Pledge of Allegiance**

---

4. **Public Comment (5 minutes - Agenda Items)**

---

5. **Approval of Agenda**

---

6. **Approval of minutes**

    1. Board of Directors - November 06, 2024

7. **Approval of minutes**

    1. Board of Directors - November 21, 2024

8. **Approval of minutes**

    1. Board of Directors - December 04, 2024

9. **Approval of consent agenda**

    1. 09/2024 Funding Source Summary
    2. 09/2024 Interim Balance Sheet
    3. 09/2024 Interim Comparative Income Statement
    4. 09/2024 Interim Income Statement
    5. 10/2024 Check Disbursement Report
    6. 10/2024 Check Register Report
    7. 11/21/2024 Contract Grid 1
    8. 2025 Board Meeting Schedule
    9. Corporate Compliance
    10. Equal Opportunity
    11. Holidays
    12. Recipient Rights Application M. Christopherson
    13. Wage Scales
    14. Cost of Living Adjustment 2025
        Abstract: Continuing to wait on wage analysis.

10. **Presentation: (None)**

11. **New Business**

    Abstract: All new business added here. If it needs immediate approval, it needs to be moved from here to an "Action" item by roll call vote. Such documents as the Contract Grid that need immediate approval would be an example.

    1. Board Self Evaluation Form
        Board Self Evaluation Form
    2. CEO Wage Range
    3. Executive Committee
        Abstract: (1). Consist of the Board Chairperson, Vice Chairperson and Secretary. (2). Have the authority to act on behalf of the Board for any emergent matters in which immediate action would be of benefit to the agency. Any such actions taken shall be reported to the Board at the

next scheduled meeting. (3). Develop a proposed agenda for each scheduled Board meeting, be responsible as legal liaison for Board matters, set committee priorities, facilitate communication, propose organization goals and objectives, and be responsive to requests from public governmental entities.

4. Menominee Crisis Committee - Memorandum of Understanding
   NBHS Memorandum of Understanding
5. 12/19/2024 Contract Grid
6. 1/16/25 Contract Grid
7. Board of Directors Education
8. Strategic Plan
   Abstract: Susan Radwan Strategic Plan for NBHS Board. Includes one page summary of plan, and a detailed action plan by goals. Last few pages are chronological layout of the action steps in the plan.

12. New Business: Financials

Abstract: please email any questions prior to the meeting to Kellie Davis at krdavis@nbhs.org

1. 11/2024 Check Disbursement Report
2. 11/2024 Check Register
3. 12/2024 Check Disbursement Report
4. 12/2024 Check Register Report

13. New Business: Policies with No Changes

---

1. Background Checks
2. Drug Free Environment
3. Employee Referral Program
4. Employment Termination
5. Family Medical Leave Act
6. Financial Risk Management Plan
7. HIPAA - Health Insurance
8. Hours of Work - Payroll Practices
9. Political Activity
10. Professional Appearance
11. Professional Liability Insurance
12. Psychotropic Medication in Foster Care
13. Public Relations and Release of Information to Public
14. Respiratory Program: Fit Testing
15. Use of Northpointe Property
16. Workplace Violence

14. New Business: Policies with Minor Changes

---

1. Complaint Investigation and Resolution
2. Dignity and Respect
3. IT_Breach Notification
4. Psychotropic Medications Pharmacotherapy and Monitoring

5. Quality Improvement Program
6. Transportation
7. Trauma Informed Culture

15. Miscellaneous Reports

---

1. Menominee Ad Hoc
2. Policy Ad Hoc
3. Personnel Committee Update
4. NorthCare Board Meeting
5. FY 24 Rights Annual Report
   FY 24 Rights Annual Report

16. Public Comment (5 Minutes)

---

17. Board Comment

---

18. Meeting Adjourned