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Manual(s):	

Committee Minutes : Board of Directors - March 20, 2025

Board Meeting Information

Meeting Date: 03/20/2025	**Meeting Location:** Menominee Conference Room 401 Tenth Avenue Menominee, MI 49858
Meeting Time: 4:30 PM	
Meeting Called to Order:	• W. Mattia officially called meeting to order at 4:32 PM

Board Member Roll Call:

- Vanessa Bal, Executive Assistant conducted roll call:

Board Member	**Present**		**Absent**	
	Onsite	Remote*	Excused	Unexcused
Mari Negro	X			
Robin Elsner	X			
Millie Hofer	X			
Kevin Pirlot	X			
Kathy Thompson	X			
Ann Martin	X			
Victoria Jakel	X			
Ean Bruette	X			
Patricia Mueller	X			
Michael Wickman	X			
Glenn Sartorelli	X			

Wendy Mattia	X				
*Remote participation per request for reasonable accommodations under ADA					

Pledge of Allegiance

- The Pledge of Allegiance was recited by all

Representing Administration:

- Brent Johnson
- Erin Kusz
- Kellie Davis

Public Comment:

Discussion: W. Mattia opened the floor for Public Comment.

- No public comment

Approval of the Agenda:

Discussion: W. Mattia asked for Approval of the Agenda

Motion By:	K. Pirlot motioned to approve agenda the agenda with the addition of the CEO contract
Supported By:	G. Sartorelli
All in Favor:	Yes
Outcome:	Motion carried to approve the agenda with the addition of the CEO contract

* CEO Contracted added was added to the agenda as item 12.2

Approval of the Minutes:

Discussion: W. Mattia asked for a motion to approve the meeting minutes.

Motion By:	K. Pirlot motioned to approve the February 20, 2025 and March 6, 2025 Board Meeting Minutes.
Supported By:	M. Wickman
All in Favor:	A. Martin abstained due to being absent for the February 20, 2025 Board Meeting
Outcome:	Motion carried to approve the February 20, 2025 and March 6, 2025 Meeting Minutes.

Presentation:

No presentation at this meeting

CEO Report:

Discussion: B. Johnson reviewed CEO Report with group.

Had contract negotiation meeting after CEO was selected

- CEO contract is on the agenda for tonight's meeting

MDHHS posted survey requesting feedback about the community mental health system and how to strengthen behavioral healthcare

- B. Johnson will provide more information on this as it is released
- There is discussion that the state will put out the PIHP contracts for bid again

	• B. Johnson will provide link to the board Northpointe Mardi Gras Prom too place on 7 March 2025 at the Segola Community Center • Approximately 80 people came • A. Kayer, K. Thompson, L. Gardipee, P. Hefner Gardiepy, K. Johnson, S. Tousignant were integral in making the event happen 1 Degree of Separation • D. Raboin, C. Kakuk, and C. Monfils represented Northpointe at the 1 degree of Separation community even that took place in Menominee on 9 March 2025 • This was a comedy event that uses comedy to approach topics that are hard to discuss (ex: mental health related topics) • Event has also been put on at the Iron Mountain VA
Approval of the Consent Agenda:	Discussion: Approval of the consent agenda **Motion By:** M. Negro moved to approve the consent agenda **Supported By:** M. Hofer **All in Favor:** Yes **Outcome:** Motion carried to approve consent agenda
Old Business:	Discussion: No Old Business to discuss

New Business Action Items:	Discussion: Reviewed Contract Grid as a group
	
	Northwood:
	
	• A. Martin had questions on where Northwood learning center was how many people go there
	  ◦ Located in Kingsford - autism services
	  ◦ Approximately half a dozen individuals go here
	• K. Davis explained that there was a rate set change by the state. We were notified of rate change in approximately late either January or February
	
	Northern Lakes CMHA:
	
	• A. Martin wanted to know why we pay Northern Lakes CMHA
	  ◦ K. Davis explained that when we have individuals that are in our catchman prior to moving downstate we are responsible to pay for their services as a coburg agreement.
	
	Wayne State University:
	
	•
	• A. Hummel explained that this is a subcontract. MDHHS gives Wayne State money to fund their psychiatric programs and we receive that money as grant money to fund our TFCO program.
	
	Discussion on Dr. A. Razdan's contract:
	
	• In Dr. A. Razdan's current agreement that his hourly rate be reviewed annually. Dr. A. Razdan declined his hourly rate review in September.
	• Hourly rate on contract grid is similar to what other Medical Directors in the region are getting

- Average hours worked for the last 1.5 years is 38 hours, Median 40 hours, Maximum 47 hours
- K. Davis mentioned that the budget amount will not be impacted
- Potentially look into delineating data for psychiatry services and medical director duties
- Previously declined the 2014 incentive payment.

Motion By:	M. Negro motioned to make the Contract Grid an action item
Supported By:	M. Hofer
Outcome:	Roll Call Vote

Roll Call Vote	**Vote**	
	Yes	**No**
Michael Wickman	X	
Ean Bruette	X	
Millie Hofer	X	
Kathy Thompson	X	
Kevin Pirlot	X	
Ann Martin	X	
Mari Negro	X	
Robin Elsner	X	
Patricia Mueller	X	
Victoria Jakel	X	
Glenn Sartorelli	X	
Wendy Mattia	X	

Outcome:	Motion carried

Motion By:	M. Negro motioned to approve the Contract Grid
Supported By:	V. Jakel
All in Favor:	A. Martin opposed
Outcome:	Motion carried to approve the Contract Grid

Discussion: CEO contract review

Motion By:	A. Martin motioned to make CEO Contract an action item
Supported By:	M. Negro
Outcome:	Roll Call Vote

Roll Call Vote	**Vote**	
	Yes	**No**
Robin Elsner	X	
Victoria Jakel	X	
Patricia Mueller	X	
Mari Negro	X	
Ann Martin	X	
Michael Wickman	X	

Millie Hofer	X	
Kevin Pirlot	X	
Ean Bruette	X	
Glenn Sartorelli	X	
Kathy Thompson	X	
Wendy Mattia	X	

Outcome:	Motion carried

- Further discussion ensued on the CEO contract regarding professional development, expectation for timeliness, and length of contract.
- M. Mattia mentioned that M. Padget would be available to start on 1 April 2025. Contract currently lists 7 April 2025 as a start date
    - Decided to keep start date at 7 April 2025

Motion By:	M. Negro motioned to approve CEO Contract
Supported By:	K. Pirlot
All in favor:	Yes
Outcome:	Motion carried to approve CEO Contract

New Business:

Discussion: Great Lakes Rural Mental Health Association Officer Nomination

Motion By:	A. Martin motioned to make Great Lakes Rural Mental Health Association Officer Nomination an action item
Supported By:	M. Martin
Outcome:	Roll Call Vote

Roll Call Vote	**Vote**	
	Yes	**No**
Patricia Mueller	X	
Victoria Jakel	X	
Ann Martin	X	
Kathy Thompson	X	
Robin Elsner	X	
Michael Wickman	X	
Glenn Sartorelli	X	
Ean Bruette	X	
Mari Negro	X	
Millie Hofer	X	
Kevin Pirlot	X	
Wendy Mattia	X	

Outcome:	Motion carried

Motion By:	A. Martin motioned to nominate Jim Tervo for president, Jay Martin for Vice President, and George Beninghaus for Treasurer as officers for the coming year
Supported By:	M. Hofer
All in Favor:	Yes
Outcome:	Motion carried to nominate Jim Tervo for president, Jay Martin for Vice President, and George Beninghaus for Treasurer as officers for the coming year

New Business Financial:

Discussion: K. Davis discussed financial documents

Balance Sheet:

- K. Davis reviewed balance sheet with the Board and explained the differences from January 2024 to January 2025 cash in bank
  - Timing differences from when NBHS receive the capitation payments from Northcare (primary fund source)
  - There is meeting in May to see if there will be a small FY25 rate increase
- Reviewed Liabilities and assets
  - MDHHS Liabilities: Due to/from Northcare (Medicaid and HMP)
    - If you total Due to/from Northcare for Medicaid and HMP there is a surplus leftover for FY24 of Medicaid funds
    - Money sits until Northcare asks if there are operational needs for the Medicaid savings
      - We identify any outliers or expenses
    - Shows that HMP is not being funded at the same rate as Medicaid

Funding Source Summary:

- Allocation is the prepayment from Northcare for Medicaid
  - There is still a surplus
- In a deficit with Healthy Michigan
  - Still covered through Medicaid funds to offset the deficit
  - K. Davis is working on budget amendment
- General funds has a surplus
- Behavioral Health Homes (BHH) has surplus
  - Estimated that there will be 50 enrolled in the program by September
  - Goes to local funds - brought into retained earnings
- Local Summary has surplus

New Business: Policies with No Changes

Residential Crushing Medications

Priority List

Discussion: Move to consent agenda

New Business: Policies with Minor Changes

Provider Network Selection and Analysis

Development and Review of Policies, Standard Operating Procedures, Guidelines, and Forms

Discussion: Move to consent agenda

<table>
<tr><td>Miscellaneous Reports</td><td>
Northcare Board Meeting:
No updates - no meeting
Personnel Committee Update:
Has not met since the last Board meeting
Can setup meeting to discuss more details about Dr. A. Razdan and working with leadership
Menominee Ad Hoc:
Ran into legal issues regarding whether or not a judges order can be enforced for someone in WI. Or whether law enforcement can go overt he river to pick an individual up.
NBHS attorney is looking into these issues
R. Elsner, B. Johnhson, M. Nerat, and NBHS attorney me with City Attorney Celello
Menominee County Board is being kept updated
Last meeting was well attended by strategic partners, county administrator, and Chairman of the Menominee County Board
Barriers right now are: the law, judge, and law enforcement
Policy Ad Hoc:
Defer updates until next meeting
Finance:
Met twice
G. Sartorelli attended his last finance committee meeting.
Open spot on committee that needs to be filled
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<tr><td>Public Comment</td><td>
<u>Discussion:</u> W. Mattia opened floor for public comments
No public comments
</td></tr>
<tr><td>Board Comment</td><td>
<u>Discussion:</u> W. Mattia opened floor for Board comments
M. Hofer address G. Sartorelli during his last Board meeting and gave him a gift
W. Mattia address G. Sartorelli to say its been a pleasure having him on the Board
G. Sartorelli address group for his last Board meeting
M. Negro: received phone call from the guardian of a resident at Victorian Pines. M. Negro reported call to B. Johnson and W. Mattia.
M. Negro does not feel satisfied that contact was made because she is unaware if this occurred.
Would like a little more feedback and would like the Board to be informed when these things happen and what the outcome is
B. Johnson stated this has been brought to our team and contact has been made
R. Elsner expressed his excitement for the new CEO to start
K. Pirlot pointed out that Annual Report are in the Board folders and look very nice.
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<tr><td>Meeting Adjourned:</td><td>
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<tr><td>Motion By:</td><td>M. Negro motioned to adjourn meeting</td></tr>
<tr><td>Supported By:</td><td>M. Wickman</td></tr>
<tr><td>Outcome:</td><td>Motion carried to adjourn meeting</td></tr>
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W. Mattia adjourned the meeting at 6:15 PM
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Document Owner:	Bal, Vanessa
Collaborators:	Brent J Johnson Erin Kusz
Approvals	
- Committees:	(04/03/2025) Board of Directors,
- Signers:	*Victoria Jakel* Victoria Jakel (04/09/2025 11:02AM PST) *Wendy Mattia* Wendy Mattia (04/17/2025 02:25AM PST)
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Other Documents: (WHICH REFERENCE THIS DOCUMENT)	

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