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Committee Minutes : Board of Directors - July 17, 2025

Board Meeting Information	
Meeting Date: 07/17/2025	**Meeting Location:** **Menominee County** **401 Tenth Ave** **Menominee, MI**
Meeting Time: 4:30 PM	

Meeting Called to Order:	• W. Mattia officially called meeting to order at 4:30 PM

Board Member Roll Call:

- Vanessa Bal, Executive Assistant conducted roll call:

Board Member	**Present**		**Absent**	
	Onsite	Remote*	Excused	Unexcused
Mari Negro	X			
Robin Elsner	X			
Millie Hofer	X			
Kevin Pirlot	X			
Kathy Thompson	X			
Ann Martin	X Joined meeting at 4:42			
Victoria Jakel	X			
Ean Bruette	X			
Patricia Mueller	X			
Michael Wickman	X			
Norma Taylor	X			
Wendy Mattia	X			

	*Remote participation per request for reasonable accommodations under ADA
Pledge of Allegiance	• The Pledge of Allegiance was recited by all
Representing Administration:	• Erin Kusz • Kellie Davis
Public Comment:	Discussion: W. Mattia opened the floor for Public Comment. • M. Hofer invited everyone to Pirate Cove after meeting • K. Brisson made comment on challenges adult child has had obtaining services closer to home. Requested to be contacted by NBHS staff to discuss what service we can provide an individual on disability.
Approval of the Agenda:	Discussion: W. Mattia asked for Approval of the Agenda **Motion By:** M. Negro motioned to approve agenda as presented **Supported By:** E. Bruette **All in Favor:** Yes **Outcome:** Motion carried
Approval of Consent Agenda	Discussion: W. Mattia asked for Approval of the Consent Agenda **Motion By:** K. Pirlot motioned to approve the consent agenda as presented **Supported By:** M. Wickman **All in Favor:** Yes **Outcome:** Motion carried
Approval of the Minutes:	Discussion: W. Mattia asked for a motion to approve the meeting minutes. **Motion By:** M. Hofer motioned to approve the 19 June 2025 Board Meeting Minutes **Supported By:** V. Jakel **All in Favor:** Yes **Outcome:** Motion carried to approve the 19 June 2025 meeting minutes
Presentation:	Discussion: There was no presentation at this Board Meeting
CEO Report:	Discussion: CEO report was provided to group for their review prior to this meeting • There were no questions on the CEO Report Group was provide information on GLRMHA Conference in September: • If anyone is interested in attending, reach out to V. Bal
New Business Action Items:	Discussion: Reviewed New Business Action Items

Motion By:	K. Pirlot motioned to move new business to an action item
Supported By:	M. Negro
Outcome:	Roll Call Vote

Roll Call Vote	**Vote**	
	Yes	**No**
Michael Wickman	X	
Ean Bruette	X	
Millie Hofer	X	
Kathy Thompson	X	
Kevin Pirlot	X	
Mari Negro	X	
Robin Elsner	X	
Patricia Mueller	X	
Victoria Jakel	X	
Norma Taylor	X	
Wendy Mattia	X	

Outcome:	Motion carried

Stakeholders Renewal Application:

Motion By:	K. Pirlot motioned to approve the five stakeholders renewal applications
Supported By:	M. Negro
All in Favor	Yes
Outcome:	Motion carried to approve the five stakeholders renewal applications

7/17/2025 Board Contract Grid:

Motion By:	M. Negro motioned to approve 7/17/2025 Contract Grid
Supported By:	V. Jakel
All in Favor:	Yes
Outcome:	Motioned carried to approve 7/17/2025 contract grid

Contract Grid 7/17/2025 - Locum Tenens

Motion By:	M. Negro motioned to approve the Locum Tenens Contract Grid
Supported By:	K. Pirlot
All in Favor:	Yes
Outcome:	Motion carried to approve the Locum Tenens Contract Grid

- This contract is for an individual to provide services for NBHS

- This individual is able to start on 8/1/2025
- This individual is a doctoral level psychiatrist who will be doing our autism evaluations (part time basis)
- Start 10/1 the state of Michigan has made changes to credentials on who can do autism evaluations - currently no staff meeting new requirements to provide service
- Staffing agency had to recruit for NBHS and found two candidates for us

New Business:

Discussion: No new business

New Business Financial:

Discussion: Board had the opportunity to ask questions and have discussions on the financial documents listed below

06/2025 Check Disbursement Report

06/2025 Check Register Report

FY 25 Amended Budget

- K. Davis provided overview of FY25 budget amendment

Motion By:	K. Pirlot motioned to move FY25 Amended Budget Action Item
Supported By:	M. Negro
Outcome:	Roll Call Vote

Roll Call Vote	**Vote**	
	Yes	**No**
Robin Elsner	X	
Norma Taylor	X	
Patricia Mueller	X	
Mari Negro	X	
Ann Martin	X	
Michael Wickman	X	
Millie Hofer	X	
Kevin Pirlot	X	
Ean Bruette	X	
Kathy Thompson	X	
Victoria Jakel	X	
Wendy Mattia	X	

Outcome:	Motion carried

Motion By:	K. Pirlot motioned to approve FY25 Amended Budget
Supported By:	M. Wickman
All in:	Yes
Outcome:	Motion carried to approve FY25 Amended Budget

05/2025 Balance Sheet

05/2025 Comparative Income Statement

05/2025 Funding Source Summary

	05/2025 Income Statement • Move the rest of the financial to consent agenda for next meeting
New Business: Policies with No Changes	Research and Clinical Trials • Move to consent agenda
New Business: Policies with Minor Changes	No policies with minor changes

Miscellaneous Reports	**Menominee Ad Hoc:**
	• Next meeting is 22 July 2025
	• MOUs have been implemented and everything is going well
	• Working through challenges with Bay Areas as they arise
	• M. Hofer discussed receiving positive feedback on NBHS new CEO while they were at the hospital
	Personnel Committee:
	• No report
	Finance Ad Hoc:
	• Met earlier in July
	• Review budget amendment
	• Transportation concerns will be addressed in the Finance committee
	• K. Davis provided simplified financial statements examples to group
	  ◦ Attempting to make financials easier to read and allow for more strategic conversation
	  ◦ Group requested financial be printed out
	  ◦ Hoping to implement new financial states by the new FY
	• Request copy of budget amended be added to board folders
	Policy Ad Hoc:
	• No report
	NorthCare Board Meeting:
	• Next meeting 13 August 2025

Public Comment	**Discussion:** W. Mattia opened floor for public comments • K. Olsen spoke to concerns clients have about Medicaid cuts
Board Comment	**Discussion:** W. Mattia opened floor for Board comments • P. Mueller comments on how well the clubhouse event was put together and thanked the clubhouse works for all they do • R. Elsner feels the clubhouse is doing a lot of positive things for their consumers • W. Mattia's son will be presenting a story he wrote about helping the community understand autism • K. Pirlot attended an event in Dickinson County about the potential PIHP rebid. M. Padget and M. Rooney were presenters - event was well attended • M. Negro mentioned there is a petition for opposition of the PIHP rebid - will provide link for those interest
Meeting Adjourned:	

	• W. Mattia adjourned the meeting at 5:45 PM

Document Owner:	Bal, Vanessa
Collaborators:	Padget, Mandy Kusz, Erin Johnson, Brent J
Approvals	
- Committees:	
- Signers:	
Original Effective Date:	
Revision Date:	
Review Date:	
Attachments: (REFERENCED BY THIS DOCUMENT)	
Other Documents: (WHICH REFERENCE THIS DOCUMENT)	

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